

# Membership Renewals and Payments Made Easy

Christine Crow  
ACS, ALB, VC3

•

## **Guidelines to avoid credit card fraud and identity theft**

- **Only Use Your Credit Card on Websites You Trust**
- **Don't Make Online Credit Card Purchases From Public Places**
- **Protect Your Computer From Viruses and Hackers**
- **Use a Credit Card Online Instead of a Debit Card**
- **Make Sure the Credit Card Entry Page Is Secure**
- **Print Your Online Credit Card Receipts**

Guidelines to avoid credit card fraud and identity theft.

**Only Use Your Credit Card on Websites You Trust**-When you shop with your credit card online, it's important that you only go to websites you trust. Avoid clicking on email links, particularly in unsolicited emails, because these links could take you to a fake website that's set up for the sole purpose of stealing your credit card information. Instead, go directly to the real website by typing the URL in your internet browser.

**Don't Make Online Credit Card Purchases From Public Places**

Public computers and networks are less secure so there's a greater chance that your credit card information can be stolen when you use it to make purchases on a public computer. These computers could have a keylogger software that will capture all your keystrokes, including your login information and credit card number.

You're not safe just because you're using your own computer on a public wifi. Hackers have access to the same wifi signal and can intercept information while it's being transmitted. That means no online ordering while you're using the wifi at your local coffee shop.

**Protect Your Computer From Viruses and Hackers**

Make sure your computer is protected from hackers that could send your internet browser to a fake website by loading the most recent anti-virus and anti-spyware software onto your computer. Use only reputable anti-virus software, not anything you see in a pop-up advertisement or get as a link in an email.

**Use a Credit Card Online Instead of a Debit Card**

Credit cards offer more protection against fraudulent charges than debit cards. With credit cards, your maximum liability for fraudulent charges is \$50. However, with debit card fraud, you could be liable for up to \$500.

Not only that, if your debit card is compromised, you could lose access to all the money in your checking account until the bank sorts out the fraud. It could take days to get your funds back.

Meanwhile, your bills are coming due and you could face late penalties from the companies you owe. Fraudulent credit card charges don't take anything from your pocket and are easier to deal with.

#### Make Sure the Credit Card Entry Page Is Secure

Only enter your credit card information on secure websites that will protect your information. You can check a website's security by checking the URL. On the page that you enter your credit card information, the URL in your browser's address bar should begin with "https://" and there should be a lock in the lower right corner.

#### Print Your Online Credit Card Receipts

When you use your credit card online, always print a copy of your receipt or confirmation. Then, compare the amount on your receipt to the amount on your billing statement to make sure the totals match.



## Dues are Due

Email the Club and Member Support Team at [renewals@toastmasters.org](mailto:renewals@toastmasters.org) if you have questions

- TI has extended payment of dues until April 30, 2020.
- Member has access to Pathways
- Club is in “good standing”
- Renewed clubs by April 30 are eligible for DCP credit
- Officers may vote at annual business meeting
- This is not a free month

March 17, 2020

Dear Club Officer,

The coronavirus disease (COVID-19) continues to impact Toastmasters around the world, and we understand the challenge this poses for many as the April dues renewal period approaches. To provide added support to our members and clubs, the Board of Directors has extended the April renewals due date to April 30, 2020. This extension has the following impacts:

1. As a club officer, the on-time payment of dues ensures your access to Club Central. If you have not paid your renewal dues by April 1, 2020, you will continue to have access to Club Central through April 30 to allow you to continue supporting your club. To continue your access after April 30, your renewal dues must be paid.
2. Clubs that meet the April renewal requirement by April 30, 2020 will receive Distinguished Club Program credit for submission of on-time dues renewals for this period.
3. If your club has not met the April renewal requirement by April 1, 2020, the club will display as unpaid on the Distinguished Performance Reports but will be considered in good standing until April 30, 2020. If your club has not met the renewal requirement by May 1, 2020, it will no longer be considered in good standing.
4. Members in good standing of clubs in good standing are eligible to compete in speech contests. During the month of April, the online tools that support checking

speech contest eligibility may not display accurately for members due to this exception. As such, please ensure that contestants have fulfilled the education requirements (if any) to participate in the speech contest. If so, you may allow them to compete.

5. If your members who have not paid by April 1 are concerned that they will lose access to Base Camp, please know that their access will continue until April 30. Please note that members are not receiving a free month of membership, but rather an option to delay payment of their six-month renewal dues until the end of April without an interruption of benefits.

Toastmasters International acknowledges and appreciates the efforts of the many club officers who are diligently supporting club meetings whether in person or online.

For future updates and to review all previous updates related to the coronavirus disease (COVID-19), please go to [www.toastmasters.org/covid-19](http://www.toastmasters.org/covid-19).

# Is Your Club in Good Standing?

---



- Select District from the [Daily Reports – October Dues Renewal Status](#)
- club should be listed as “Verified Complete.”
- deadline to return to good standing and avoid suspension is April 30, 2020.
- [Club Status Guide](#) to determine how a club’s status affects different features and areas of the Toastmasters program.
- Discrepancy? contact Club and Member Support at +1 720-439-5050, ext. 402 or email [renewals@toastmasters.org](mailto:renewals@toastmasters.org)

# Payments to Toastmaster International

Toastmasters International is continually monitoring the impact of the coronavirus disease (COVID-19) on clubs and members. For updated information, please go to [www.toastmasters.org/covid19](http://www.toastmasters.org/covid19).



WHERE LEADERS ARE MADE

[Login](#) | [Find a Club](#) | [Start a Club](#) | [Contact Us](#)

[FIND A CLUB](#)

[About](#) | [Pathways](#) | [Education](#) | [Membership](#) | [Leadership Central](#) | [Resources](#) | [Magazine](#) | [Events](#) | [Shop](#)



# Payments to Toastmaster International



WHERE LEADERS ARE MADE

[Login](#) | [Find a Club](#) | [Str](#)

[About](#) | [Pathways](#) | [Education](#) | [Membership](#) | [Leadership Central](#) | [Resc](#)

[Home](#) / [Login](#)

## Log In

Member ID/Email\*

Password \*

Log In

[Forgot password?](#)

# Payments to Toastmaster International



WHERE LEADERS ARE MADE

[About](#) | [Pathways](#) | [Education](#) | [Membership](#) | **Leadership Central** | [Resources](#) |

## Leadership Central

[Club Central](#)

Club Officer Tools

Brand Portal

Speech Contests

Eligibility Assistant

District Central

District Leader Tools

Public Relations

The Leader Letter

Legal and Tax Compliance

Distinguished Performance Reports

Region Advisor

Governing Documents

Month-End Closing Dates

Region Realignment 2018

# Payments to Toastmaster International

[Home](#) / [My Toastmasters](#) / [Profile](#) / [Club Central](#)

## | CLUB CENTRAL

[Click here for Club Central Tutorials](#)

1605 - DANIEL WRIGHT CLUB

### Club Membership

 <b>Add Membership</b> Add new, dual or reinstated members	 <b>Submit Payment</b> Submit credit or debit card payment for memberships. Create custom invoice
 <b>Submit Education Awards</b> Submit member education awards	 <b>Club Roster</b> Review and print your club's roster. Update member contact information

### Club Administration

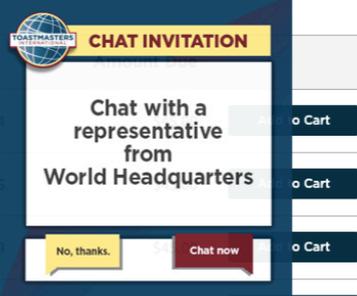
# Payments to Toastmaster International

Currently Managing 1022 - CC Dreamclub

## | SUBMIT PAYMENT

### Select memberships for payment

[Cancel a Pending Order](#) [Create a Custom Invoice](#)

Type	Member	Begin Date	End Date	Order #	
Renewal	<b>Oprah Winfrey, DTM</b> 00068221	Apr 01, 2020	Sep 30, 2020	901010478	 Chat with a representative from World Headquarters <input type="button" value="o Cart"/>
Renewal	<b>Malcom Gladwell, ACS, ALB</b> 00455821	Apr 01, 2020	Sep 30, 2020	901010508	<input type="button" value="o Cart"/>
Renewal	<b>Yuval Noah Hurari</b> 00582193	Apr 01, 2020	Sep 30, 2020	901010994	<input type="button" value="o Cart"/>
Renewal	<b>Noah Trevor</b> 00079887	Apr 01, 2020	Sep 30, 2020	9010110519	\$45.00 <input type="button" value="Add to Cart"/>

# Payments to Toastmaster International

Dues and Fees Total: \$90.00

## Payment Information

[Wire Transfer Instructions \(PDF\)](#)



Credit Card Number\*

Expiration Date\*

Use Club Information

Name on Card\*

Country\*

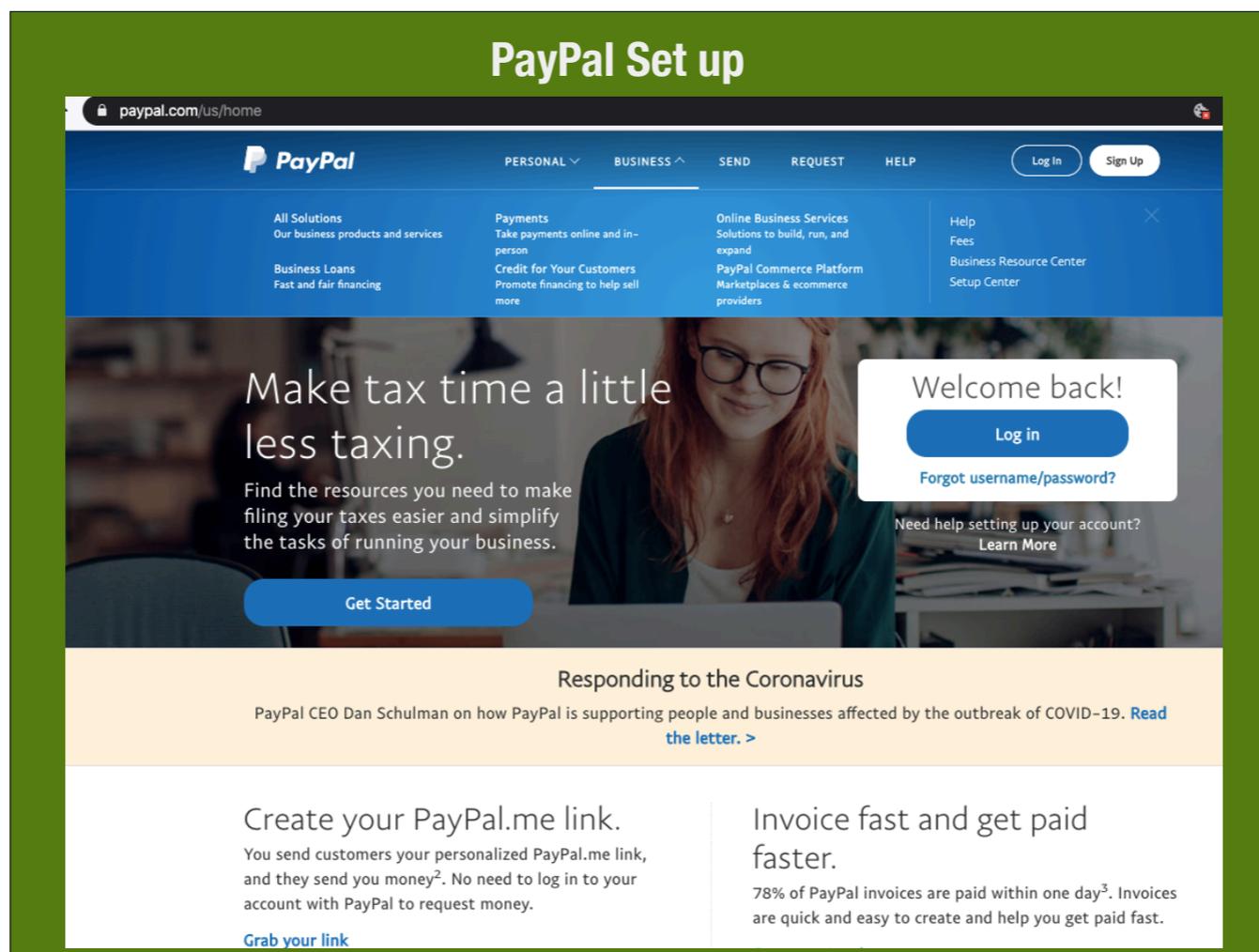
Address 1\*

Address 2

- Good for small clubs**
- Comfort between treasurer or club officer and paying member**
- No concern for club dues or getting payment later**
- Conserving time is not as important**







## Business vs Personal

### Business PayPal accounts

We recommend business PayPal accounts for people and organizations that primarily use PayPal to sell goods or services or accept donations, even if your business is not incorporated. With a business PayPal account, you can do things like:

Use a company or business name as the name on your business PayPal account.

Allow up to 200 employees access to some of the features of your business PayPal account.

Sign up for PayPal products that meet your business needs.

Business PayPal accounts may be subject to fees that differ from the fees applicable to personal accounts.

By opening up a business PayPal account or converting a personal PayPal account to a business PayPal account, you certify to us that you are using it primarily for a business or commercial purpose. You also consent to PayPal obtaining your personal and/or business credit report from a credit reporting agency at account opening and whenever we reasonably believe there may be an increased level of risk associated with your business PayPal account.

The standard rate for a PayPal nonprofit business account is 2.9% + \$0.30 per domestic transaction.

## PayPal Set up



PayPal is a secure, easy way to pay and get paid  
- sign up for free

- Personal Account**  
Shop online or send and receive money. All without sharing your payment info.
- Business Account**  
Accept PayPal and all cards online or at the register.  
Send secure invoices to your customers.

Next

## PayPal Set up

Enter the email address you'll use to sign up  
or log in

Enter your email address

Continue

# PayPal Set up



## Describe your business

Business type  
Nonprofit organization ▼ ?

This nonprofit is a registered charity.

Product or service keywords  
Membership Organizations ?

What are your monthly sales?  
Up to USD \$4,999 ▼ ?

Employer Identification Number  
95-1300076 ?

Website (optional)  
|



# PayPal Set up



Tell us more about you

We'll confirm this information to help keep the account secure. We won't perform a credit check.

SSN (last 4 digits)



Date of birth

Month



Day

Year

Home address

Street address



Apt., ste., bldg.

City

City

State

Illinois



# PayPal Set up



Summary

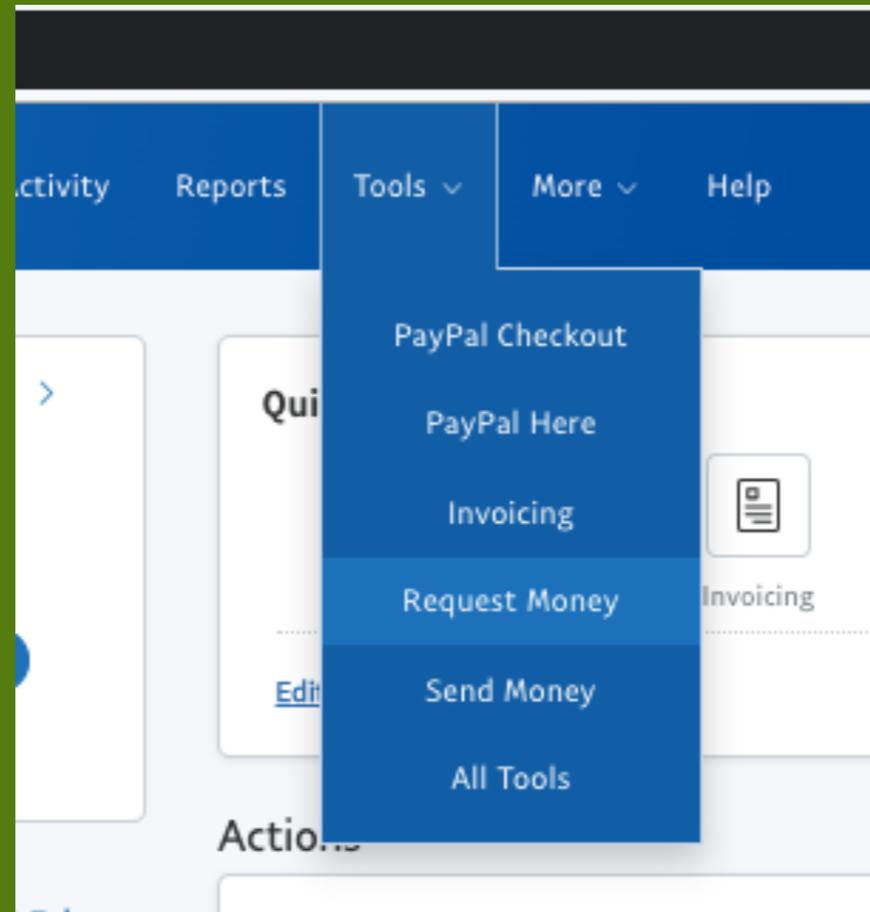
Money

Activity

Reports

Tools

## PayPal Set up



# PayPal Set up

Summary Money Activity Reports Tools More Help Log o

Send **Request** Contacts More

### Request money from anyone

Up to 20 people can pay you back, even without an account. Just use their email or mobile number to request.

0/20

Next

**Create an invoice**  
Customize, track, and send invoices.

**Share your PayPal.Me**  
Text, tweet, or post your link to get paid.

# PayPal Set up



## PayPal Checkout

Choose a way to integrate

Use PayPal Checkout to get paid online or in an app. Connect with buyers from all over the world and enable them to pay the way they want to pay.

PayPal Checkout is used by millions of consumers around the world

With a simple, single integration you can accept debit and credit cards, PayPal, Venmo, PayPal Credit, 10+ local payment methods in over 100 currencies and from 200+ countries around the world.



### PayPal Exclusives

Customers can pay with PayPal exclusive payment methods including PayPal, Venmo, and PayPal Credit.



### Debit and credit cards

No PayPal account? No problem. Your customers can always pay with their debit or credit cards.



### Alternate payment methods

Sell more worldwide by providing the regional payment methods your customers like to use.

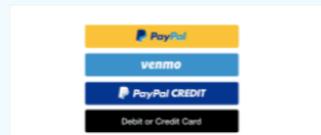


### Installments

Give customers more ways to pay, and attract new customers, by letting PayPal offer installment payments.

## Set up PayPal Checkout

From simple to completely custom, there's an integration that's right for you. No matter which integration you choose, PayPal Checkout will intelligently present the most relevant payment types to your customers, making it easy for them to pay using PayPal Exclusives, credit or debit card payments, and other payment methods.



### Quick setup for individual items

Easily set up PayPal Checkout in minutes by copying prebuilt code and pasting it next to the products or services you want to sell on your website. It's a great option for selling without adding shopping cart functionality.

Quick setup includes basic customizations like branding, alignment, shape, and colors.

# PayPal Set up

Summary Money Activity Reports Tools More Help

\$ 0.25  
USD

	christinecolon@Msn.com	\$0.25
---	------------------------	--------

+ Add someone else?

\_\_\_\_\_

Dues are due.

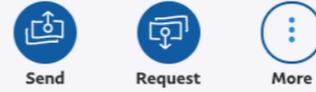
\_\_\_\_\_

Request Now

Cancel

# PayPal Set up

Good afternoon, Christine



 Grayslake Toastmaster requested \$0.25 USD TODAY  
**"Dues are due. "**  
[Pay Now](#)

PayPal balance 

**\$0.00**

Available in your PayPal Cash Plus account

[Transfer Money](#)

Recent activity 

MAR Grayslake Toastmaster

Send again 

   
Erin Sprague Search

Get more out of PayPal

 **Collect with Money Pools**  
Create a pool to collect money with friends.

 **Easily invest with Acorns**  
Set up an Acorns account and use PayPal to fund it.

Banks and cards 

# PayPal Set up

Summary Activity Send & Request Wallet Shopping Help

LOG OUT

Send Request Contacts More

## Send money

Name, email or mobile number

Next

How it works ?

ES LH SH JM CE

- Send to a bank account or cash pickup location**  
Over 130 destination countries.
- Send an invoice**  
Customize, track, and send invoices.
- Send a digital gift card**  
Choose from over 300 gift card brands and personalize it with a message.

# PayPal Set up

## All transactions

### Pending

MAR 24	Grayslake Toastmaster Request Received	- \$0.25
 This request is waiting. <a href="#">Send payment</a> <a href="#">Cancel</a>		

# PayPal Set up

PayPal Your security is our top priority

Christine Colon has requested

\$0.25  
USD

[Paying for an item or service](#) [Change](#)

Pay by debit card

**Country or region of residence**

United States

VISA   

Card number

MM/YY CSC

First name Last name

Mobile phone number

**Billing address**

Street address

Apt., ste., bldg. (optional)

City

State ZIP code

Ship to my billing address

Continue

## FreeToastHost PayPal Set up

Main Menu

- Home
- Meeting Information / Directions
- Contact Us
- Club Calendar
- Public Downloads
- Free Resources
- Toastmasters Video

For more information on Toastmasters International, visit [www.toastmasters.org](http://www.toastmasters.org)

Logins

- Logout as Christine Crow
- Launch admin console
- Logout as site admin

Members Only

- Meeting Agendas
- Quick Role Sign-Up
- Mentor/Protégé Request Form
- Club E-mail Addresses
- Edit Your Profile
- Private Member Directory
- Member Downloads

Grayslake Toastmasters

TOASTMASTERS INTERNATIONAL

You have a unique opp  
This club meets at Gray

Benefits of b  
Toastmaste

- ▶ Unlimited Person
- ▶ Clear Communic
- ▶ Increased Self-Co
- ▶ Improved Leader
- ▶ Career Advancem

Find Your Voice

Transform Yourself

How Will You Benefit?

The cost for an approved non-profit (which Toastmasters is) is per-transaction: 30 cents plus 2.2% of the gross charge (all figures are USD, as of early 2018). If you add the transaction fee amount to the dues total as a “convenience fee”, then each member who uses online payment is covering the cost of his/her charge. The cost is modest; as an example, for a club with \$6 club dues, the total due to TI is  $\$45 + \$6 = \$51$ . Add \$1.42 to the amount due for a total online charge of  $\$52.42$  ( $0.30 + .022 * 51.00 = \$1.42$ , approximately). That’s not much higher than an envelope and stamp, and a lot more convenient!

Freetoasthost document to reference; [http://www.marshalls.org/tmtools/PayPal for Toastmasters.pdf](http://www.marshalls.org/tmtools/PayPal%20for%20Toastmasters.pdf)

Payment =  $(\text{Net} + 0.30)/0.978$

Use the [paypal.me](https://www.paypal.me) function to generate URL.

# FreeToastHost PayPal Set up

Site Administration

S M L ? X

Make any changes to your website using this administration area. Be sure to click the "Save" button at the bottom of the window to save all changes.

Select a Module: Website Settings

Basic Settings	Appearance	Home Page	Meeting Info/Directions	Social Links
Floater Messages	Access Settings	Administrator Info	Website Statistics	About

The following are the basic club information and configuration settings for getting a website up and running.

**NOTE:** You should also make sure your club's information is current on the Toastmasters International Website. [Click here to verify the information for your club](#), and if not correct, an officer of the club will need to login to the member area on the TI website and correct it.

Club Name

Grayslake Toastmasters Club 7746441

**i** This is the name of your club that will appear in reports and in the banner heading, unless you override it with the Banner Text setting on the Appearance tab.

Description

# FreeToastHost PayPal Set up

Site Administration

S M L ? X

Make any changes to your website using this administration area. Be sure to click the "Save" button at the bottom of the window to save all changes.

Select a Module

- ✓ Website Settings
- Membership Management
- Email & Contact Forms
- Custom Web Pages
- File Manager
- Meeting Agenda Settings
- Dues Management

Basic Settings	Appearance	Home Page	Social Links
Floater Messages	Access Settings	Advanced	About

The following are the basic club information and configuration settings for getting a website up and running.

**NOTE:** You should also make sure your club's information is current on the Toastmasters International Website. [Click here to verify the information for your club](#), and if not correct, an officer of the club will need to login to the member area on the TI website and correct it.

### Club Name

Grayslake Toastmasters Club 7746441

**i** This is the name of your club that will appear in reports and in the banner heading, unless you override it with the Banner Text setting on the Appearance tab.

### Description

## FreeToastHost PayPal Set up

Use this tool to send invoices to club members in September and March for the semi-annual dues. To use this tool, simply fill in the information in left-most tab, *Invoice Settings*, and then work your way to the right-most tab, as appropriate.

Invoice Settings

Invoice Preview

Send Notices/Track Payments

Dues Follow-up

Enter the information for your club below. This information is used to customize your dues notices ("invoices"). After you have saved any changes to the information, you can preview the updated dues notices on the Invoice Preview tab.

### Your Information

Club name [CLUBNAME]:	<input type="text" value="Grayslake Toastmasters"/>
Name of person(s) who can accept checks at the meetings [TRES]:	<input type="text" value="Christine Crow"/>
E-mail and/or phone of Treasurer [CONTACTINFO]:	<input type="text" value="toastmastercrow@gmail.com/ 847 651 3568"/>
Last meeting date members can hand in check [LASTMEETING]:	<input type="text" value="March 24, 2020"/>
Checks must be received on or before [ONORBEFORE]:	<input type="text" value="March 24, 2020"/>
Amount of check (include currency symbol) [PRICE]:	<input type="text"/>
Check if "Annual" amount (default semi-annual):	<input type="checkbox"/>
Make checks payable to [PAYABLE]:	<input type="text" value="Christine Crow"/>

Save Dues Notice Info

Close

## FreeToastHost PayPal Set up

Custom message to insert after invoice:  
(enter hard returns to adjust formatting)

PayPal "Buy Now" button code (if desired):  
**NOTE** This should be the EMAIL url provided by PayPal beginning with "https:" (\*not\* <form...)

Direct Deposit Account Info (if desired):

# FreeToastHost PayPal Set up

g information /  
or  
ci  
Cal  
D  
re  
na  
re  
as  
as

ut  
ch  
ut  
C  
g  
Re  
r/F  
-n  
ou  
e M  
er

**Dues Management** S M L ? X

Use this tool to send invoices to club members in September and March for the semi-annual dues. To use this tool, simply fill in the information in left-most tab, *Invoice Settings*, and then work your way to the right-most tab, as appropriate.

**Invoice Settings** | Invoice Preview | Send Notices/Track Payments | Dues Follow-up

Enter the information for your club below. This information is used to customize your dues notices ("invoices"). After you have saved any changes to the information, you can preview the updated dues notices on the Invoice Preview tab.

**Your Information**

Club name <b>[CLUBNAME]:</b>	<input type="text" value="Grayslake Toastmasters"/>
Name of person(s) who can accept checks at the meetings <b>[TRES]:</b>	<input type="text" value="Christine Crow"/>
E-mail and/or phone of Treasurer <b>[CONTACTINFO]:</b>	<input type="text" value="toastmastercrow@gmail.com/ 847 651 3568"/>
Last meeting date members can hand in check <b>[LASTMEETING]:</b>	<input type="text" value="March 24, 2020"/>
Checks must be received on or before <b>[ONORBEFORE]:</b>	<input type="text" value="March 24, 2020"/>
Amount of check (include currency symbol) <b>[PRICE]:</b>	<input type="text"/>
Check if "Annual" amount (default semi-annual):	<input type="checkbox"/>
Make checks payable to <b>[PAYABLE]:</b>	<input type="text" value="Christine Crow"/>

# FreeToastHost Dues Renewal

## Dues Management

Invoice Settings

Invoice Preview

Send Notices/Track Payments

Dues Follow-up

Enter the information for your club below. This information is used to customize your dues notices ("Invoices"). After you have saved any changes to the information, you can preview the updated dues notices on the Invoice Preview tab.

	Your Information
Club name [CLUBNAME]:	<input type="text" value="A Toastmasters"/>
Name of person(s) who can accept checks at the meetings [TRES]:	<input type="text"/>
E-mail and/or phone of Treasurer [CONTACTINFO]:	<input type="text"/>
Last meeting date members can hand in check [LASTMEETING]:	<input type="text"/>
Checks must be received on or before [ONORBEFORE]:	<input type="text"/>
Amount of check (include currency symbol) [PRICE]:	<input type="text" value="\$60.00"/>
Check if "Annual" amount (default semi-annual):	<input type="checkbox"/>
Make checks payable to [PAYABLE]:	<input type="text"/>
Mailing address for check [ADDRESS]:	<input type="text"/>

Save Dues Notice Info

Close

# FreeToastHost Dues Renewal

Customize the body of your notices. Leave blank to use default. The variables listed above in red including the square brackets may be inserted into your custom body. Enter hard returns to adjust formatting.

Hello [MEMBERNAME],

It is time to renew your membership to [CLUBNAME].  
In order for our club to achieve the goal of submitting dues on time, we ask all members to make sure payments are received on or before [ONORBEFORE].

Custom message to insert after invoice:  
(enter hard returns to adjust formatting)

PayPal "Buy Now" button code (if desired):  
NOTE This should be the EMAIL url provided by PayPal beginning with "https:" (\*not\* <form... )

Direct Deposit Account Info (if desired): 12-3425-0000000000

# FreeToastHost Dues Renewal

Invoice Settings

Invoice Preview

Send Notices/Track Payments

Dues Follow-up

**Proof your e-mail invoice below. If anything does not look right, verify that the Invoice Settings are correct and then save them again.**

Here is what the e-mail invoice that will be sent to the members currently looks like. Keep in mind that the variables in brackets [ ] will be replaced with the member's information at the time of sending.

Hello [MEMBERNAME],

It is time to renew your membership to  Toastmasters.  
In order for our club to achieve the goal of submitting dues on time, we ask all members to make sure payments are received on or before [ONORBEFORE].

You can hand deliver your check to [TRES] at our club meetings -- the last meeting to hand in the check would be [LASTMEETING]. Or you can mail in your check to the address below. Your check MUST be received by [ONORBEFORE] so please allow enough time for postal delivery.

You can use this e-mail as your "invoice". Please submit a

Close

# FreeToastHost Dues Renewal

From treasurer-123456@toastmastersclubs.org ☆

Reply Forward Archive Junk Delete

Subject **Dues Renewal Invoice for Best Club**

09:13

To [redacted]

Other Actions ▾

Hello Jane Atkinson,

It is time to renew your membership to Best Club.  
In order for our club to achieve the goal of submitting dues on time, we ask all members to make sure payments are received on or before March 28, 2012.

You can hand deliver your check to Larry or Kathleen at our club meetings -- the last meeting to hand in the check would be March 20, 2012. Or you can mail in your check to the address below. Your check MUST be received by March 28, 2012 so please allow enough time for postal delivery.

You can use this e-mail as your "invoice". Please submit a copy of this e-mail with your payment. If you do not plan on renewing your membership, or if you know that your payment will be late, please contact me at treasurer-123456@toastmastersclubs.org.

Thank you in advance for your timely payment! Have a nice day! See you soon!

# FreeToastHost Dues Renewal

From: treasurer-123456@toastmastersclubs.org  
Subject: Dues Renewal Invoice for Best Club  
To: [redacted]  
09:13  
Other Actions v

Reply Forward Archive Junk Delete

Hello Jane Atkinson,

It is time to renew your membership to Best Club.  
In order for our club to achieve the goal of submitting dues on time, we ask all members to make sure payments are received on or before March 28, 2012.

You can hand deliver your check to Larry or Kathleen at our club meetings -- the last meeting to hand in the check would be March 28, 2012. Or you can mail in your check to the address below. Your check MUST be received by March 28, 2012 so please allow enough time for postal delivery.

You can use this e-mail as your "invoice". Please submit a copy of this e-mail with your payment. If you do not plan on renewing your membership, or if you know that your payment will be late, please contact me at treasurer-123456@toastmastersclubs.org.

Thank you in advance for your timely payment! Have a nice day! See you soon!

\*\*\*\*\*  
I N V O I C E  
\*\*\*\*\*  
BILL TO: Jane Atkinson

REMIT PAYMENT TO:  
11 Main Street  
Anywhere  
New York  
11111

\*\* Make all checks payable to Best Club Toastmasters

QTY	DESCRIPTION	PRICE
1	semi-annual dues renewal for Best Club (6 month membership)	\$55.00
Total Due ON or BEFORE March 28, 2012		\$55.00

\*\*\*\*\*  
This is a custom message.

You may also remit your payment through Direct Deposit:  
Bank Account: 06-1234-5678912-00  
(please use your name as a reference number on direct deposits)

You may also remit your payment through PayPal using the following link:  
[Pay Now](#)

# FreeToastHost Dues Renewal

## Dues Management

\*\* Make all checks payable to

QTY	DESCRIPTION	PRICE
1	semi-annual dues renewal for A Toastmasters (06 month membership)	\$60.00
Total Due ON or BEFORE		\$60.00

+++++

You may also remit your payment through Direct Deposit:  
Bank Account: 12-34-00  
(Please use your name as a reference number on direct deposits.)

Close

# FreeToastHost Dues Renewal

Invoice Settings   Invoice Preview   **Send Notices/Track Payments**   Dues Follow-up

Send Dues notices and track payments. You can flag the member as paid and the type of payment using the columns on the right. You can record a check # or a promise to pay by date in the Notes column.

Notices will be sent to those members that are checked in the left (Send) column.

Send	Name	Cash	Check	PayPal	Direct Deposit	No Email/Other	Notes
<input type="radio"/>	A. [redacted]	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	
<input type="radio"/>	A. [redacted]	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	
<input type="radio"/>	D. [redacted] Other Officer	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	
<input type="radio"/>	J. [redacted]	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	
<input type="radio"/>	Jane Atkinson, DTM Treasurer/SAA	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	
<input checked="" type="radio"/>	Joe Smith	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Not paid [redacted]
<input type="radio"/>	J. [redacted]	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
<input type="radio"/>	Ju. [redacted]	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	

Update & SEND NOTICES   Update Changes Only   **Reset ALL**   Close

# FreeToastHost Dues Renewal

Invoice Settings

Invoice Preview

Send Notices/Track Payments

Dues Follow-up

The following tools are intended to support you to doing effective follow-up after sending out Dues Notices.

You can print a Dues Collection Status Report to take to your meetings so that you can follow-up with members in person regarding unpaid club dues.

[Dues Status Report](#)

You can also send follow-up emails to unpaid/paid members using one of the following methods. The recipients will correspond to what is selected on the Send Notices/Track Payments tab.

[duesnotpaid-15@toastmastersclubs.org](mailto:duesnotpaid-15@toastmastersclubs.org)

[Basic Follow-up Email-UNPAID DUES](#)

[duespaid-15@toastmastersclubs.org](mailto:duespaid-15@toastmastersclubs.org)

[Basic Follow-up Email-PAID DUES](#)

**NOTE:** The above email list addresses are **not** published in your club email addresses listing, due to the sometimes sensitive nature of collecting dues. However, any officer can send emails to these email addresses from their email software after the selections on the Send Notices/Track Payments tab have been saved.

# Paypal button in a webpage

The screenshot shows the Marylhurst Toastmasters Club website. At the top, there is a dark blue header with the 'TOASTMASTERS INTERNATIONAL' logo. Below the header, the page title is 'Marylhurst Toastmasters Club'. The main content area is divided into two columns. The left column is a 'Main Menu' with links for Home, Meeting Information / Directions, Contact Us, Club Calendar, Public Downloads, Free Resources, Toastmasters Video, Dues: Dual or Reinstated TMs, Dues: Inactive Members, Dues: New Members, Dues: Renewing TMs, How to Login (PDF), Speech Contest Photos, Toastmasters (D7 Website), and Toastmasters (TMI Website). Below the menu is a 'Logins' section with 'Member Login' and 'Login as site admin' buttons. The right column is titled 'Dues: Renewing TMs' and contains text explaining that current members can renew dues in person, by mail, or online by credit card or PayPal. It lists two options: 1. Pay by cash or check, and 2. Online payment by Credit Card or PayPal. A 'Renew Now' button is prominently displayed, with logos for Visa, Mastercard, and PayPal below it. A cookie notice at the bottom of the page states 'This site uses cookies for a smooth user experience. More...'

Paypal button in web page

You can add a Paypal option to a page on your FTH site.

For some things to consider before you get started, see [http://www.marshalls.org/tmtools/PayPal\\_for\\_Toastmasters.pdf](http://www.marshalls.org/tmtools/PayPal_for_Toastmasters.pdf)

Details of how to create a link can be seen here: <http://www.wikihow.com/Make-a-Paypal-Payment-Link>

Important: you need to paste the link code into the source view of your page. (Click on the Source button.)

For an example of PayPal in FTH, see <http://www.marylhursttoastmasters.org/PayPal-Renewing.html>

A more complex example: <http://www.portlandtoastmasters.org/dues.html>

Resources:

<https://support.toastmastersclubs.org/doc/item/paypal-email-friendly-button>

[http://www.marshalls.org/tmtools/PayPal\\_for\\_Toastmasters.pdf](http://www.marshalls.org/tmtools/PayPal_for_Toastmasters.pdf)

# Paypal button in a webpage

 🛒 \$51.00 USD

Pay with PayPal

With a PayPal account, you're eligible for free return shipping, Purchase Protection, and more.

  
  
[Forgot password?](#)  
 Stay logged in for faster purchases ?  
  

or

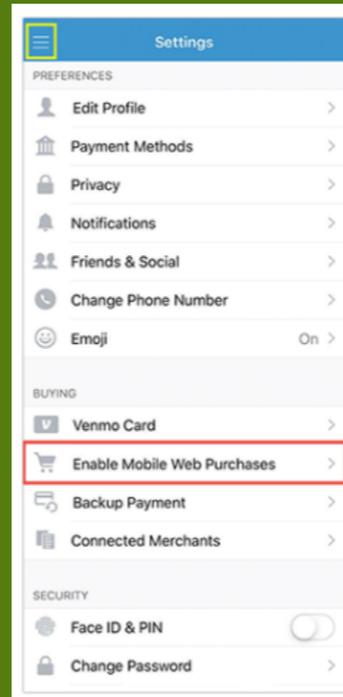
  
[Cancel and return to Maryhurst Toastmasters](#)  
🇺🇸 [English](#) | [Français](#) | [Español](#) | [中文](#)

**Resources:**

<https://support.toastmastersclubs.org/doc/item/paypal-email-friendly-button>

[http://www.marshalls.org/tmtools/PayPal\\_for\\_Toastmasters.pdf](http://www.marshalls.org/tmtools/PayPal_for_Toastmasters.pdf)

# Venmo



1. Tap on the ☰ icon in the upper left corner of the app.
2. In Settings, there's a Buying section, In that tap on Enable Mobile Web Purchase or connect the browser of your mobile.

Here is some information you need to keep in mind about Venmo payments.

Venmo is free for sending money from a linked bank account, debit card, or your Venmo balance and receiving/withdrawing money into your account when using a standard transfer to your bank account.

Both the sender and recipient can create an account to receive the funds.

Users can quickly transfer their Venmo balance to their bank account once the bank account is attached.

Find friends automatically by syncing their Facebook account or phonebook.

The users can make payments by linking their bank account, credit/debit card, or by using their Venmo balance. You can send someone that is not on but they will have to create an account to get it. (New User)

Transfer money quickly using a friend's phone number email address or username.

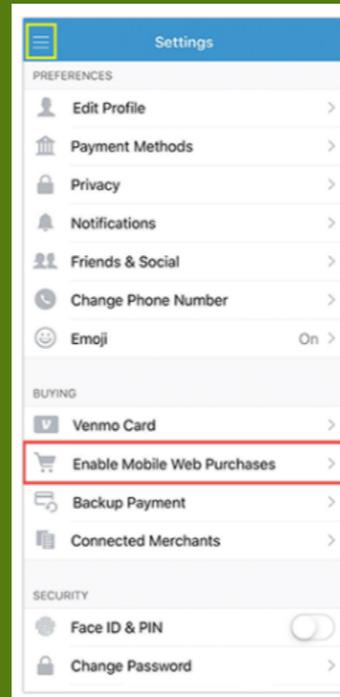
Splitting payments

Venmo has a social feed

Paypal owns Venmo but not linked. You have to transfer through shared linked bank account.

you can pay with Venmo using PayPal checkout at many websites where there's a PayPal checkout button but for that, you'll need to opt-in to make purchases

# Venmo



1. Tap on the ☰ icon in the upper left corner of the app.
2. In Settings, there's a Buying section, In that tap on Enable Mobile Web Purchase or connect the browser of your mobile.